



# Application For Credit

Dear Sir or Madam:

1700, 440 - 2 Avenue SW  
Calgary, AB T2P 5E9  
Telephone: (403) 206-4100  
Fax: (403) 206-4075  
[www.stittco.com](http://www.stittco.com)

RE: APPLICATION FOR CREDIT

Thank you for your interest in conducting business with Stittco Energy Ltd., Stittco Utilities Man Ltd. and Stittco Utilities NWT Ltd. (collectively "Stittco")

To help us complete your credit application in a timely manner, we ask that you please provide us with a completed, signed credit application form.

Please complete the application form and return it either by email at [credit@stittco.com](mailto:credit@stittco.com) or by fax at (403) 206-4075, Attn: New Account Team.

You are assured that any financial or sensitive information received will be held in strictest confidence and be used only by our Treasury Department for credit evaluation purposes.

Please note that in order to receive a delivery, you are required to call in your request for propane supply. For the location nearest you, please consult our Locations / Contact Us sections on our website at [www.stittco.com](http://www.stittco.com).

Yours truly,

STITTCO



# Business Applicant

## Business Information

Type of Company  Limited Company  Partnership  Other (Specify) \_\_\_\_\_

Name of Business \_\_\_\_\_ Credit Limit \_\_\_\_\_

Mailing Address \_\_\_\_\_

City / Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Website \_\_\_\_\_

Nature of Business \_\_\_\_\_ Years in Business \_\_\_\_\_

Federal Tax Exemption:		Provincial Tax Exemption:	
Type:	Number:	Type:	Number:

Accounts Payable Contact:

Name \_\_\_\_\_ Email \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

## Company Officers, Partners, Principles

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

## Bank Reference

Bank Name: \_\_\_\_\_ Branch#/Acct: # \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City / Town \_\_\_\_\_ Contact Name \_\_\_\_\_

## Credit References

Company / Name \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Company / Name \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

### Credit Application and Operating Agreement

We make application for a credit account with Stittco Energy Ltd., Stittco Utilities Man Ltd. and Stittco Utilities NWT Ltd. (collectively "Stittco") I affirm that I am duly authorized to complete the application and commit to the Credit Operating Agreement on behalf of the business. I authorize Stittco to make investigations of our credit standing for which this application is made, as deemed to be necessary by Stittco. Upon approval of this application for a credit account, the signature(s) on this application are deemed to constitute acceptance of the Credit Operating Agreement below.

### Credit Operating Agreement

It is agreed between the parties to this agreement as of the date first herein written that Stittco will sell and deliver up Stittco products, as agreed to by the applicant and/or the business herein mentioned. The applicant agrees to pay, in accordance with Stittco credit terms, all charges including but not limited to, service or late payment charges, delivery and pickup charges, permit and inspection fees and charges. In the event the applicant's account is in arrears, any future purchases will be declined until the account is cleared. Balance due is payable upon receipt. For accounts past due over 30 days interest charged will be 18% per annum.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant Name (Please Print) \_\_\_\_\_

INTERNAL USE ONLY

Credit approved by:

A/R Limit

Account#

# New Business Account Information

## Service Information

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Delivery Location and Directions (if different from billing address) \_\_\_\_\_

Tank Size Requested \_\_\_\_\_

Equipment Requested \_\_\_\_\_

Purpose for Propane \_\_\_\_\_

Delivery Schedule Options (choose one):  Auto Fill  Will Call

**Will Call** – the customer contacts our local Stittco Branch to order propane. We recommend that the customer contacts us when there is 25% of propane left in the tank.

**Auto Fill** – we will put you on a delivery schedule, so that when Stittco is in your area, we will fill your tank automatically. The customer is required to monitor the gauge on their tank, and contact us if it reaches 25%. To maintain this status, your account must stay current.

## Payment Options

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Stittco offers many payment options to our customers. Please indicate your preference:

- Cheque payment can either be mailed, hand delivered to your local Branch or presented to the Driver at time of delivery. Please ensure that your account number is written on the cheque.
- EFT payment
- Online and Telephone Banking – contact your Bank for set up details.
- Pre-authorized payment directly debited from your bank account. Please contact your local Branch for set up details.
- Credit card (Mastercard and Visa) – please contact your local Branch for set up details.
- Debit / Interac – please visit your local Branch.

## Account Settings

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Stittco has the ability to send your invoices and monthly statement via email or mail. Please indicate how you would like to receive your documents:

Invoicing Requirements:

- Site signatures
- PO #
- Cost Centre
- AFE
- Other

How are these going to be provided?

\_\_\_\_\_

Please provide us your contact preference:

- Telephone
- Email